

Privacy Policy

MinDCet understands the importance of the privacy of its customers and the protection of their personal data. This privacy policy outlines the handling and processing of the personal data we collect as it is important for us that we create and maintain an environment where our customers feel comfortable that their information will not be misused.

Scope

This "Privacy Policy" governs the processing of your personal data by those persons responsible for the processing: MinDCet NV, with registered office at Romeinsestraat 10, 3001 Leuven, Belgium, and registered in the K.B.O. (Central Database for Enterprises) under number 0840.120.364 (hereinafter: "MinDCet").

This Privacy Policy contains your rights and obligations with regard to MinDCet and can be revised or updated. We would advise you to read through them carefully and to review them regularly.

We comply with the applicable data protection laws, such as the General Data Protection Regulation 2016/679 and national data protection laws. These data protection laws relate to the protection of your personal data and grants you rights in respect of your personal data.

This policy aims to tell you which personal data we collect from you and how your data will be used following the use of our website to try to ensure you the proper handling of your data.

What personal data is collected

You do not have to provide your personal data to us in order to use most of our website. MinDCet may gather and process the following categories of personal data about you for following purposes:

- Name, title, address;
- Contact details (e-mail, phone number);
- Company;

You may also choose to provide additional/optional information when completing forms on our website or that you give us when we have contact with you (by telephone, by e-mail or at trade fairs or events).

Why do we collect this information

MinDCet collects the abovementioned information to understand your needs and to provide you with a better service, and more specifically we collect your information for the following purposes:

- Your personal data will be used to respond to your (online) queries about our products or services, to provide you with information on our products, and to follow-up offers;
- Provide the products and services you have ordered;

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- The information will be used to improve our products and services;
- Investigate complaints about the products or services or regarding our website;
- Meet legal, regulatory and compliance obligations and requirements;
- Sending promotional e-mails periodically about our products and services, about special offers or other information which we think might be interesting for you;
- Process your personal data for specific purposes as mentioned on specific forms as published on our website, on written notices or via e-mail;

How will your information be used and shared

MinDCet may share your personal data, based on our legitimate interest, to third party providers who help us with our products and services. Examples include hosting our web servers, analyzing data, providing marketing assistance, and providing customer service. These companies will have access to your personal data but only when strictly necessary to perform their functions and they may not use that data for any other purpose.

Your personal data will not be sold or rented to third parties.

We may disclose your personal data to enforce our policies, to comply with our legal obligations or in the interests of security, public interest or law enforcement in any country where we have entities or affiliates. We may also disclose data in connection with actual or proposed litigation, or to protect our property, security, people and other rights or interests.

In the event that the business of MinDCet is sold or integrated with another business, your details will be disclosed to any prospective purchaser's adviser and will be transferred to the new owners of the business. In this case, we will implement the appropriate safeguards to ensure the integrity and confidentiality of your personal data. However, use of your personal information will remain subject to this Policy.

Retention and transfer of your personal data

Your personal data will be retained and processed for a period that is necessary to fulfil the purposes of the processing, during the duration of the customer relationship.

MinDCet does not transfer your personal data to third countries located outside the European Economic Area.

Your rights in relation to personal data

You have the right to access your personal data at any time and free of charge, as well as to be informed about the use MinDCet makes of your personal data;

In addition, you have the right to ask us to correct, supplement or delete your personal data at any time. You acknowledge that the delivery of certain services and products will not be possible

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if you refuse to communicate personal data, or if you ask us to delete your personal data. You may also request that the processing of your personal data be restricted

You also have the right to oppose the processing of your personal data for serious and legitimate reasons.

In addition, you always have the right to oppose the use of personal data for purposes of direct marketing; in this case, you do not need to give any reasons

You have the right to obtain your personal data that is processed by MinDCet in a structured, standard and machine-readable form and/or to have your personal data transferred to other data processors.

If you have opted to receive commercial e-mails, newsletters ... from MinDCet at the time you registered on the website, you may opt-out whenever you have changed your mind by clicking on the 'unsubscribe' button in the mailing or by sending a simple request to info@mindcet.com.

Please note that in certain circumstances as provided by law we may withhold access to your information or that we may not grant your request where we have the right to do so under applicable data protection legislation.

If you wish to obtain more information regarding the processing of your personal data or if you wish to exercise your rights, please contact us at info@mindcet.com

You have the right to file a complaint with the Belgian Data Protection Authority.

Security

MinDCet is committed to trying to make sure that your information is secure. We have implemented reasonable technical and organizational measures to secure your personal data from accidental or unlawful destruction, loss, alteration, unauthorized disclosure of, or access to, personal data transmitted, stored or otherwise processed.

You should, however, remember that the internet is an open system and we cannot guarantee that unauthorized third parties will never be able to defeat those measures or use your personal data for improper purposes.

Changes to this policy

MinDCet may amend and update this policy from time to time to ensure that the policy represents the way we process your personal data at that time. We will place an updated version of this policy on the same webpage and it will automatically be effective when published.

Please return to this webpage regularly to ensure that you are always aware of the information we collect and process, how your data is being used, in which circumstances, and in which cases we will share your data with third parties.